



SECRETARÍA DE FINANZAS
DIRECCIÓN ADMINISTRATIVA

NOMBRE DEL COMISIONADO: DIEGO SORIANO PALMA
NÚM. DE ORDEN DE COMISIÓN: SF/GIRA/1157/2025
OBJETO DE LA COMISIÓN: ENTREGA DE APOYOS DE LOS PROGRAMAS ALIMENTARIOS DEL DIF
LUGAR DE COMISIÓN: SANTIAGO PINOTEPA NACIONAL, SANTIAGO TETEPEC Y SANTO DOMINGO DE MORELOS; OAXACA.
FECHA DE COMISIÓN: 25, 26 Y 27 DE SEPTIEMBRE DE 2025

INFORME DE ACTIVIDADES

DÍA 25 DE SEPTIEMBRE DE 2025

- ME TRASLADÉ DE LA CIUDAD DE OAXACA HACIA SANTIAGO PINOTEPA NACIONAL.
- ME DIRIGÍ AL AUDITORIO DE LA ASOCIACIÓN GANADERA, EN DONDE SUPERVISE EL MONTAJE PARA EL EVENTO (SILLAS, TABLONES Y MAMPARA).
- PERNOCTÉ EN DICHO MUNICIPIO.

DÍA 26 DE SEPTIEMBRE DE 2025

- ME DIRIGÍ AL AUDITORIO DE LA ASOCIACIÓN GANADERA Y SUPERVISE QUE TODO ESTUVIERA DE ACUERDO A LA LOGÍSTICA PARA LA REALIZACIÓN DEL EVENTO.
- APOYÉ EN LA RECEPCIÓN DE LOS INVITADOS ESPECIALES AL EVENTO.
- PERNOCTÉ EN DICHO MUNICIPIO.

DÍA 27 DE SEPTIEMBRE DE 2025

- POR LA MAÑANA, SALÍ DE SANTIAGO PINOTEPA NACIONAL HACIA SANTIAGO TETEPEC.
- ME DIRIGÍ A LA EXPLANADA MUNICIPAL Y SUPERVISE QUE TODO ESTUVIERA DE ACUERDO A LA LOGÍSTICA PARA LA REALIZACIÓN DEL EVENTO.
- APOYÉ EN LA RECEPCIÓN DE LOS INVITADOS ESPECIALES AL EVENTO.
- AL TERMINAR, ME TRASLADÉ HACIA SANTO DOMINGO DE MORELOS.
- ME DIRIGÍ A LA EXPLANADA MUNICIPAL Y SUPERVISE QUE TODO ESTUVIERA DE ACUERDO A LA LOGÍSTICA PARA LA REALIZACIÓN DEL EVENTO.
- APOYÉ EN LA RECEPCIÓN DE LOS INVITADOS ESPECIALES AL EVENTO.
- AL TERMINAR, ME TRASLADÉ DE REGRESO A LA CIUDAD DE OAXACA.

COMISIONADO:

C. DIEGO SORIANO PALMA
NOMBRE Y FIRMA



AUTORIZÓ:

LIC. IRVING LÓPEZ SÁNCHEZ
NOMBRE, FIRMA Y SELLO

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for the company's financial health and for providing reliable information to stakeholders.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps from initial entry to final review, ensuring that all data is captured and verified.

3. The third part of the document addresses the role of the accounting department in this process. It highlights the need for clear communication and collaboration between different teams to ensure the accuracy of the records.

4. The fourth part of the document discusses the challenges associated with maintaining accurate records. It identifies common pitfalls and provides strategies to avoid them, such as regular audits and the use of standardized formats.

5. The fifth part of the document concludes by reiterating the importance of this process and the commitment of the company to maintaining the highest standards of accuracy and transparency.

6. The sixth part of the document provides a detailed overview of the company's financial goals and objectives. It explains how the accurate recording of transactions is essential for achieving these goals and for making informed strategic decisions.

7. The seventh part of the document discusses the impact of accurate records on the company's reputation. It notes that transparency and reliability are key factors in building trust with customers, investors, and other stakeholders.

8. The eighth part of the document outlines the specific responsibilities of each team member involved in the recording process. It ensures that everyone understands their role and the importance of their contribution to the overall goal.

9. The ninth part of the document provides a summary of the key points discussed throughout the document. It serves as a quick reference for anyone involved in the process.

10. The tenth part of the document concludes with a final statement of commitment to accuracy and transparency, reinforcing the company's values and mission.

11. The eleventh part of the document discusses the future plans for improving the recording process. It identifies areas for further research and development, as well as potential new technologies that could be implemented.

12. The twelfth part of the document provides a final summary of the document's content. It reiterates the importance of accurate records and the commitment of the company to maintaining the highest standards.

13. The thirteenth part of the document concludes with a final statement of commitment to accuracy and transparency, reinforcing the company's values and mission.